

**South Carolina Fire Academy  
Advisory Committee Quarterly Meeting  
Meeting Minutes – April 9, 2011**

**Members Present:** John Bowers, Bob Beebe, Bruce Burding, Phil Elliott, John L Melton, Chris Nunnery, Jonathan Ryan, Wesley Williams

**Members Absent:** Bill Addis, Bryan Beason, Karl Ristow, Joel, Rogers, Art Sattler, Jay Smith, Jim Still

**Alternates Present:** Skip Hannon, Dixon Odom, Les Woods

**Non-Voting Members Present:** Ed Roper and Adolf Zubia

**Visitors Present:** Catherine Templeton, Sheridan Spoon, Ashley Boltin, Alvin Payne, Cindy Brazell, Russ Friar, Phillip Russell

Chairman Bowers called the meeting to order. Ed Roper advised that a quorum was present.

Chairman Bowers asked Phil Elliot to open the meeting with a prayer and then everyone stood and recited the Pledge of Allegiance to the U. S. Flag.

Chairman Bowers asked for a motion to approve the minutes from the October 25, 2010 meeting.

1<sup>st</sup> – John L Melton

2<sup>nd</sup> – Skip Hannon

Discussion: none.

Chairman Bowers called for a vote. The motion was passed unanimously.

ED Roper took a moment to introduce the Academy's new legal counsel, Sheridan Spoon.

Chairman Bowers asked if there were any organization reports to be presented to the committee.

- a. Les Woods – Fire and Life Safety Education Association announced the upcoming conference in N. Charleston.

Chairman Bowers asked for reports from the standing committees.

**Facilities Committee** – Chris Nunnery

There was not a direct report to be given to the committee. Roper stated that we are trying to get the burn building back in service. Roper reviewed the FY11 projects and briefly discussed the landscaping issue with many deceased plants that had to be removed.

**Curriculum Committee** – no report

Agency director Catherin Templeton spoke to the committee concerning her goals in that she wants the Fire Academy to do everything possible to get the Firefighter I and II courses to our rural counties. Templeton asked if this committee could look at doing

fewer overall classes and do more basic classes to bring firefighters up to the firefighter I and II levels.

Chairman Bowers asked for Ed Roper to give his report. Roper began by reviewing the Basic Course Delivery report which includes data from FY06 thru March of 2011. Roper also reviewed the Academy's current organizational chart and the budget report.

Russ Friar presented and reviewed his handout for the curriculum section. Friar also reviewed the fees to mail out the new catalog and date insert. He asked for input about mailing the catalogs or just posting online. Some members were for posting only online but others were against stating that many volunteer fire departments still do not have access to internet.

Phillip Russell passed out and reviewed the resident training report. Nunnery stated he would like to see which programs and how many do we actually deliver of each.

#### Old Business

Items listed on the agenda under old business were already discussed earlier during the Superintendent's report.

#### New Business

1 -- Ashley Boltin and Alvin Payne gave an update and reviewed a handout of courses being offered at the upcoming annual Firefighters Association Convention.

2 – Question about certificate for PAL800 training. Bob Beebe stated that he would contact Jonathan Jones. He wants the Academy to create a course code and issue a certificate.

#### **Adjourn**

The next quarterly committee meeting is scheduled for July 13, 2011 at 10am.

With no other business the meeting was adjourned.

Respectively submitted,

Ed Roper  
Recording Secretary